

Armour, Peter

From: Armour, Peter
Sent: Wednesday, February 13, 2008 9:29 AM
To: Newman, Tom
Subject: Newman Jan SAS 112 email re fund balances 2-13-08

Tom,

Per UCSF's SAS 112 audit guidelines, DEB's financial administrators are required to do a monthly review of all Federal-sponsored funds. Since you have only a couple of non-federal funds, I'm including those here, as well. I will be sending you this email between our regular quarterly face-to-face meetings to inform you that I have done a review of the current month's activities. Where indicated, I have noted any transactions or changes of note.

*This is a snapshot of your funds as of **January 2008** ledger. I have also PDF'd the ledger balances from Weblinks and have attached those to this email.*

Remember, this isn't meant to take the place of our next detailed face-to-face fund review, which will take place in early March, 2008.

Please email me your acknowledgement that you have received this email.



Newman SAS fund
memo email thr...



Newman expense
summary thru Ja...



Newman fund
salary costs Jan08...



Newman expenses
summary Jan08 ledger 2...

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